

# JASMIN BAREILLE

## ADMINISTRATIVE & CUSTOMER SERVICE PROFESSIONAL

+34 605 30 88 43

bareilleanajasmin@gmail.com

Linkedin.com/jasminbareille

## EXPERIENCE

### Customer Service & Hospitality Assitant

La Mar De Bien  
La Mata, Alicante - ESP  
Jun 2025 - Present

### Restaurant Hostess & Waitress

Princess Cruises  
On Board  
Jan 2023 - Feb 2025

### Customer Service Assitant

YPF El Gaucho  
Mar del Plata - ARG  
Dec 2016 - Jun 2022

- Provided high-quality customer service in a fast-paced environment
- Managed communication, orders and guest requests whit attention to detail
- Strengthened multitasking, problem-solving and organizational skills
- Coordinated with team members to mantain smooth daily operations
- Welcomed and assisted guests in a specialty restaurant environment aboard an international cruise line
- Handled reservations, coordinated seating and provided high-level service to passengers from around the world
- Collaborated with multicultural teams under high-pressure situations to ensure smooth operations
- Delivered efficient and friendly service to hundreds of daily customers
- Managed cash register, orders and inventory for snacks, coffee and fast food products
- Maintained a clean, organized workspace and handled customer inquiries with professionalism
- Develop strong multitasking, problem-solving and comunication skills

## EDUCATION

### Bachelor of Psychology

University of Psychology  
Mar del Plata - ARG  
2013 - 1017

### High School Diploma Social Sciences

Dr Pedro Diaz Pumara Inst.  
Benito Juarez - ARG  
2007 - 2012

## SKILLS

- Customer Service & Communication
- Google Workspace & Microsoft Office
- Time Management & Organization
- Email & Calendar management
- Data Entry & Record Keeping
- Canva & Video edition
- Spanish & English Fluency

## CERTIFICATION

### Certified Virtual Assistant

Udemy  
2025

### Data Entry Masterclass

Udemy  
2025