

Barcelona October 24 2018

To Whom it May Concern:

I highly recommend Joan Ramon Garcias as a candidate for employment. Joan was employed by Autoclick Rent a Car as Branch Office Manager, Barcelona Operations, from 2015 - 2018.

Joan Ramon was responsible for, H.R., including candidates interviews, hiring processes and procedures, general administration and operation supervision and support including word processing, scheduling appointments with different providers, and other office literature.

Joan has excellent communication skills. In addition, he is extremely organized, reliable and computer literate. Joan can work independently and in team and is able to follow through to ensure that the job gets done. He is flexible and willing to work on any project that is assigned to him. Joan Ramon was quick to volunteer to assist in other areas of company operations, as well.

Joan Ramon would be a tremendous asset for your company and has my highest recommendation. If you have any further questions with regard to his background or qualifications, please do not hesitate to call me.

Sincerely,

Sergio Amoni

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